

Lake Forest Community Association (LFCA)
Board meeting minutes - August 20, 2026

Board members present: Troy Kelly, Tim McCaffery, John Bernhards, Sarah Harrod and Teresa Treiber

The meeting was called to order at 19:30 hours.

2026 Oktoberfest— Oktoberfest promotional postcards will be mailed to members the weekend of August 21-23. Spare postcards will be handed out at bus stops. Menu is now confirmed with the Old Europe Restaurant. Chairs and tables will be rented for the event. A face painter will also be available for entertainment. Supplies and some additional food (raw vegetables) will also be purchased from Costco to supplement the Old Europe Restaurant menu. Board members will donate use of coolers and the final coordination of supplies, coolers and other borrowed items and on-site tasks will be discussed at the September board meeting. The Pohick Firehouse Department on Maritime Lane will be asked for permission to close a section of Maritime Lane between Octavia and Cervantes Lane, and afterwards the final approval request will be forwarded to VDOT. An email inviting the community to attend and also bring dishes of their own if they wish to do so will be sent this week.

Subscription Services — An audit of existing subscriptions was completed and those slated for removal have been identified.

Annual Meeting Follow-up Items— During the Oktoberfest event, a polling system will be in place to enable participants to express level of interest in an annual junk removal day. Additionally, an announcement to members will be made to notify them of paper shredding event days at Nativity and also St Raymonds, rather than replicate event efforts independently.

July 2026 Board Meeting Minutes — Proposed edits were made and accepted at the meeting, and the minutes were approved.

Officer Resignation — Troy Kelly announced he is stepping down as LFCA president and service on the board, but will continue serve as a volunteer to the LFCA as needed.

ARC and Ticket Requests —One ARC ticket request was recently approved. Additionally, an owner contemplating changes to his home exterior submitted a ticket with several questions. His questions were responded to and he was directed to relevant documentation and to the ARC application found on the website. Additionally, three general ticket requests were received and responses were sent. Presently, all ARC, resale packet, and general ticket requests have been fulfilled.

Common Area Tree Management — Three trees were recently slated for removal following a member owner's request to have them taken down. Moving forward, trees removed in common areas will be cut and stacked but not moved, and members of the community will be notified as to the availability of the un-split, stacked wood for personal use and pick-up on a first-come, first-served basis.

The meeting was adjourned at approximately 8:30 pm.

