

LFCA Board meeting minutes – May 15, 2025 *Rescheduled from May 8, 2025

Board members present: Troy Kelley, Sarah O'Rourke, Stephanie Geiger, Allison Lotts, Wes Cox, Matt Rhoades, and Teresa Treiber.

The meeting was called to order at 7:30 PM via Zoom.

1. **Meeting Minutes:** Meeting minutes for March and April were approved.
2. **Annual Meeting:** Allison reviewed the final slides for the annual meeting.
3. **Open Tickets and Community Items:**
 - a. #57 (ARC) – board confirmed agreement
 - b. #64 (General) – Sarah reached out to Premium who should address this
 - c. #42 (ARC) – incomplete application currently
 - d. Fallen sign at Maritime location – Dave has reached out for quote
4. **Repaving paths:** Troy and Sarah walked the trails with Premium and have requested a quote to have paths repaved. The board will consider paving in a segmented approach upon receipt of the cost estimate and move forward in accordance with what the budget can support.
5. **Safety:** The board discussed the potential need to post signage in the neighborhood for safety reminders. The board decided that methods such as reminders at the annual meeting, posting messages on the monument signs, and email comms are a more cost-effective way to remind the community about safety. The board can consider options for safety signs for the trails at a future meeting if needed.
6. **Board Member Vacancies and Roles and Responsibilities:** Stephanie developed communications for the community to explain board vacancies up for election at the annual meeting, as well as board roles and responsibilities.
7. **Community Vote:** Allison communicated the status of the community vote, including efforts to eliminate duplicate entries and provide hard copy mailers to residents that did not have email addresses on file. Upcoming efforts include walking the neighborhood to deliver mailers and check in with residents that have not yet voted. Stephanie will be pushing final communications to remind the community about the vote. Once the final vote is tallied, Allison will send out an update to the board to ensure alignment prior to the annual meeting.
8. **Events:**
 - a. Summer Block Party – Stephanie will be sending a final reminder to the community for the block party with Kona Ice. Wes will have the check ready for payment on the day of the event.
 - b. Oktoberfest – Wes provided payment information to the catering vendor (will show up in October treasurer report), and prior payment was made on the DMV party rentals.

Stephanie offered to meet with the incoming events coordinator once identified to support transition.

9. **Treasurer's Report:** Wes noted a couple items in this month's report. Trees are currently at a reasonable rate but can come with unexpected expenses. Regarding dues collection, 32 homeowners are outstanding, but two multi-year delinquents have paid their dues. If we collect the remainder of the dues the board expects to make up the rest of the budget. The board also discussed the planned talking points for the annual meeting to ensure community awareness of potential dues increase next year to cover various costs such as trails paving and community events. All final decisions will be made as part of building the budget for next year.

The meeting adjourned at 8:20 PM.