

LFCA Board meeting minutes – July 10, 2025

Board members present: Troy Kelley, Wes Cox, Dave Wilson, Allison Lotts, Mike Waskewich, Sarah Harrold, and Sarah O'Rourke (outgoing)

The meeting was called to order at 7:30 PM via Zoom.

1. **Meeting Minutes:** Meeting minutes for May were previously approved via email. June minutes from the annual meeting are in draft by Allison and will be shared separately.
2. **Welcoming New Board Members:** The board welcomed new members, Mike and Sarah, to the team and described in more detail the roles and responsibilities of each board member as well as the vacancies. Mike agreed to fill the ARC Chair role, and Sarah agreed to fill events. The board is grateful for Mike and Sarah's willingness to volunteer! Two vacancies remain on the board that will be addressed at a future meeting: Vice President and Communications Manager.
3. **Board Roles and Responsibilities:** In addition to Mike and Sarah's roles, the board divided up other roles and responsibilities due to the departure of outgoing board members. Allison took on monument signage from Sharon, Dave took on managing the tree service from Sarah, and Troy is taking on interim Secretary duties while Allison is on maternity leave (~Sept through December). Allison committed to updating the roles and responsibilities tracker to distribute to the board.
4. **Other Turnover Items:** New board members will need to get access to the ticketing system to participate in necessary reviews and responses to homeowners, and Wes noted the need to update new members for the DPOR filing.
5. **Open Tickets and Community Items:**
 - a. #74: ARC request has been outstanding due to turnover of ARC Chair. Board agreed to swarm while Mike gets up to speed and to quickly get back to homeowner.
 - b. #85: new homeowner directory update (Wes)
 - c. #78: complete
 - d. **Trails Improvement:** the board agreed to finalize a decision next month on which trails to proceed with repaving. Wes' assessment of the budget is that the board is in a financial position to proceed.

6. **Recommendations for Board Improvement:** Allison and Stephanie (outgoing board member) both submitted written recommendations for improving board operations. Based on limited time, this will be discussed at a future meeting.

The meeting adjourned at 8:30 PM.