

LFCA Board meeting minutes – January 11, 2024

Board members present: Troy Call, Sarah O'Rourke, Stephanie Geiger, Wes Cox, Allison Lotts, Sharon Karamarkovich, Dave Wilson, Matt Rhoades (and Gerhard Treiber for website updates)

The meeting was called to order at 7:33 PM via Zoom.

Agenda:

1. **Minutes:** The December meeting minutes were approved.
2. **Open Community Topics:** The board discussed topics that were raised by the community in the past month and recent tree maintenance due to the storm. No community topics are currently open.
3. **Annual Events:** The annual meeting will be on June 13. Mailers and communications will go out later in the year. Allison will provide the log in details to Gerhard. Stephanie discussed the results from the community events survey which supported development of the annual events budget. The annual events budget includes additional funding for Oktoberfest to decrease the labor requirements on the volunteers, and to improve the event based on increased interest in recent years. Additionally, the annual Kona Ice Truck offering will be expanded to a Summer Block Party and include several other offerings. The Halloween parade date will be separated from the Halloween day itself to make it easier for families to start traditional Halloween activities without rushing from the parade.
4. **Reserves Study:** As discussed in the December minutes, a Reserves Study has been completed. This study was adopted through a vote of approval by the board.
5. **2024 Budget Approval:** With the discussion of the Reserves Study and Annual Events proposal complete, the board reviewed other expense categories comparing proposed 2024 levels to the budgeted and actual amounts from 2023. The board also looked ahead at upcoming budget years to ensure common understanding of this year's budget proposal on future years. The board voted to approve the 2024 Budget, totaling \$34,915.
6. **Website / Ticketing system update:** Progress will be made in the next several weeks on purchasing for the ticketing system. Website upgrades are in progress. Minutes for October/November/December will be posted on the website.
7. **General Community Survey:** In addition to the previously discussed events survey, Stephanie will push to the board for final input the general community survey on other topics of interest.
8. **Annual Newsletter:** Board members will complete their edits prior to the end of January 2024 to support Teresa finalizing and printing.
9. **ARC Requests:** Nothing to report.
10. **Safety Report Regarding Huntsman Lake trails** – Sarah raised the recent report of a young man riding a bike with an orange helmet and red puffy coat on the Huntsman Lake trails during lunch

time. The man had approached several women pretending as if he was choking in an attempt to be provided the Heimlich maneuver. This has been reported to non-emergency, and additional comms will be pushed by the HOA to ensure the community is aware and remains vigilant.

11. Wrap Up Action Items:

- a. Final edits on the annual newsletter are due to Teresa by the end of January.
- b. Website updates will be reviewed when provided to the board.
- c. The ticketing system purchase remains open.
- d. The community survey will be reviewed by the board via email.
- e. The annual meeting information will be provided to prepare communications.

Meeting adjourned: 8:39 PM