

## **Lake Forest Community Association Board Minutes**

**August 26, 1999**

Attending: Phil Berne, Gene Cole, Beverly Franklin, Steve Gilbert, Harry Hopkins, Ed Palekas, and Dave Wilson.

Absent: John Bevis and Jennifer Yurina.

Minutes approved as amended (add delinquent to #3).

**New message board for entrances:** After looking over three bids and much discussion, the vote was unanimous to go with Distinctive Signs of Kentucky, provided the cost is under \$8,500 total for three. There was a cash up front discount of 4% and volume discount of 6%. Steve is to negotiate the cash discount by sending part of the money and the rest on delivery. The signs will be: aluminum, 50x72 with the Washington crest on top, bronze frame, self-propped doors, hunter green background with white letters, wrap-around legs, lifetime warranty. Delivery is 8-9 weeks. The cost does not include installation but Steve Gilbert said he would take care of installing them.

**Dues:** Four owed yet, absentee owners.

**Treasurer report:** Dues monies to go into money management at 4%, savings at 1%. Will take sign cost out of savings.

**Trees on the path:** Two trees need to come down. Also, check trees in common area and take down ones that might fall. Proposal is to have a forester come to the meeting and advise us as to what trees should come down.

**Paths repair and/or replace:** Have 2½ miles of paths, 3-4 feet wide, little clearance. Estimates have been \$20-30,000 up to \$100,000. Dave Wilson is to find a better map with the trails marked. and Beverly Franklin will call companies for estimates.

**Street lights:** Steve Gilbert received information about upgrading/replacing the street lights in the neighborhood. After discussion, it was decided there is not a need for that.

**Course:** Steve Gilbert is to attend the basic course for Community Association Leaders and Homeowners put on by the Community Association Institute, Washington Metro Chapter. The cost is \$15, paid by the association.

Unanimously approved.

**VDOT:** Need to call them again about putting signs warning of the "dip" and ask them about reviewing the median and markings on the bridge and better signage on the Parkway.

**Audit:** Need to have an audit before the general meeting in December.

**Officers:** Steve Gilbert, President; Beverly Franklin, Vice President; Gene Cole, Treasurer. Secretary position vacant at this time.

Adjourn at 9:23 p.m.

Respectfully submitted Beverly Franklin.